

## BCADAD BOARD MEETING

May 17, 2010

The BCADAD held its bi-monthly board meeting on May 17, 2010 at the Bluffton Office at 9:30 AM.

**PRESENT were:** John Coaxum, Bette Goettle, Linda Hoffman, Chuck Najaka and Charles Hammel

**ABSENT was:** Mary Johnson

**The Meeting was opened by Bette Goettle and turned over to the Director, Mr. Boyne.**

Mr. Boyne introduced the newest board member, Mr. Charles Hammel and welcomed him aboard. Mr. Boyne also stated that there is still a board vacancy from South of the Broad area.

The next topic of discussion centered on the Financial Report. Mr. Boyne announced that revenue for April 2010 exceeded the expenditures. Mr. Boyne stated that our revenue is up due to the AEP, OBI and ADSAP programs. Mr. Boyne stated that if fee collections remain the same, we could have a projected revenue in the neighborhood of 300,000.00. Mr. Boyne stated that we have never been in the negative at the end of any fiscal year.

Mr. Boyne said that our expenditure break down to salary and fringe being budgeted at 81% and 19% is operating costs. Any revenue generated by our agency goes into the Beaufort County general fund and we have to make requests for those funds. Upcoming expenditures will be for software and CARF expenditures and other needs as necessary.

Mr. Boyne announced that there had been a Medicaid Cost Settlement from the timeframe of 2005-2008 and we had received monies in the following amounts: 17,000, 12,000 and 12,000 respectively.

Mr. Boyne went on to say that our agency is in a stable financial position. He stated we won't lose core staff or programs and we will maintain our maintenance of budget effort.

Mr. Boyne stated that Beaufort County will cut back 65 positions in 2011. This is done by retirement, unfilled job positions and natural attrition. Our agency currently has 20 full time employees and we hope to have approval to hire a staff person for our Intensive Outpatient Program. There will be revisions to our operating budget.

Mr. Boyne went on to state that our five (5) year picture is as follows: We have to reserve CARF dollars in the neighborhood of \$10,000.00 every three years for accreditation purposes and that we are in our 5<sup>th</sup> three year accreditation cycle and we are going for the 6<sup>th</sup>. In a recap of our "Dream Sheet":

2011	CARF Accreditation
2012	New Vehicle Insurance/Medicaid Billing Clerk
2013	Prevention Specialist (we currently have 3 for 26 schools)
2014	Addictions Counselor and CARF
2015	Adolescent Program (Adolescent IOP) and space

Mr. Boyne then handed out the County Plan with pages 8, 9 and 10 highlighted for review. He went on to state that our goals for effectiveness were:

Client Retention  
Client Access  
Global Objectives

Mr. Boyne also stated that Letters of Transmittal were due. He went on to produce a copy of CARE Magazine with an article on the Tobacco Coalition and the Lowcountry effort on page 31. Mr. Boyne announced that KIDSVILLE reached over 20,000 citizens and some of the other programs that our Prevention folks have been involved in include the ongoing "Take Back Medications" program.

There being no further business, the meeting adjourned.

**The next meeting will be held in Beaufort at the BCADAD Offices on Monday, July 19<sup>th</sup> at 9:30 AM.**