



AGENDA
ALCOHOL AND DRUG ABUSE BOARD

Monday, August 19, 2013

9:30 a.m.

Beaufort County Government Center-Bluffton
4819 Bluffton Parkway, Ste 303
Bluffton, SC 29910

Contact: 843.255.6000

1. WELCOME

A. Mrs. Bette Goettle, Board Chairman

2. DIRECTOR'S REPORT

A. Expenditure/Revenue Report / July 2013 (FY14) ([backup](#))

B. FY14 Final Budget ([backup](#))

C. FY14 DAODAS / Federal Block Grant ([backup](#))

D. Prevention Highlight

3. NEW BUSINESS

A. MCO (Managed Care Organization) Update

4. OLD BUSINESS

A. Minutes - June 17, 2013 ([backup](#))

5. ADJOURNMENT

A. Next Board Meeting: October 21, 2013 beginning at 9:30 a.m., Beaufort Office,
1905 Duke Street, Ste. 270

Monthly Expenditure Report

Beaufort County Alcohol & Drug Abuse Department

Reporting for Fiscal Period: July, 2014

<i>Expense Code & Description</i>	<i>Cost Center Code & Description</i>	<i>Total Spent</i>
# of FTE's: 3.27	2501-IOP - General	
# of FTE's: 8.08	3001-CBT	
# of FTE's: 3.45	4001-Intervention - ADSAP	
# of FTE's: 1.18	5501-Intervention - SciP	
# of FTE's: 4.02	8001-Prevention - Consolidated Grant	
0100-Personnel Services	2501-IOP - General	7,231.00
0100-Personnel Services	3001-CBT	15,017.00
0100-Personnel Services	4001-Intervention - ADSAP	14,401.00
0100-Personnel Services	5501-Intervention - SciP	4,508.00
0100-Personnel Services	8001-Prevention - Consolidated Grant	10,118.00
0200-Contractual Services (Personnel)	2501-IOP - General	600.00
0200-Contractual Services (Personnel)	3001-CBT	593.00
0200-Contractual Services (Personnel)	4001-Intervention - ADSAP	1,221.00
0200-Contractual Services (Personnel)	5501-Intervention - SciP	107.00
0200-Contractual Services (Personnel)	8001-Prevention - Consolidated Grant	400.00
0250-Contractual Services (Other)	2501-IOP - General	11.00
0250-Contractual Services (Other)	3001-CBT	22.00
0250-Contractual Services (Other)	4001-Intervention - ADSAP	20.00
0250-Contractual Services (Other)	5501-Intervention - SciP	8.00
0250-Contractual Services (Other)	8001-Prevention - Consolidated Grant	14.00
0275-TB Testing	3001-CBT	0
0300-Supplies/Materials	2501-IOP - General	188.00
0300-Supplies/Materials	3001-CBT	391.00
0300-Supplies/Materials	4001-Intervention - ADSAP	375.00
0300-Supplies/Materials	5501-Intervention - SciP	125.00
0300-Supplies/Materials	8001-Prevention - Consolidated Grant	248.00
0400-Fixed Charges	2501-IOP - General	0
0400-Fixed Charges	3001-CBT	0
0400-Fixed Charges	4001-Intervention - ADSAP	0
0400-Fixed Charges	5501-Intervention - SciP	0
0400-Fixed Charges	8001-Prevention - Consolidated Grant	0
0500-Travel	2501-IOP - General	57.00
0500-Travel	3001-CBT	996.00
0500-Travel	4001-Intervention - ADSAP	189.00
0500-Travel	5501-Intervention - SciP	251.00
0500-Travel	8001-Prevention - Consolidated Grant	237.00
0600-Equipment	3001-CBT	0
0600-Equipment	4001-Intervention - ADSAP	0
0600-Equipment	5501-Intervention - SciP	0
0600-Equipment	8001-Prevention - Consolidated Grant	0
1300-Employer Contributions	2501-IOP - General	3,328.00
1300-Employer Contributions	3001-CBT	6,103.00
1300-Employer Contributions	4001-Intervention - ADSAP	6,224.00
1300-Employer Contributions	5501-Intervention - SciP	1,924.00
1300-Employer Contributions	8001-Prevention - Consolidated Grant	3,996.00
2000-Other Expenditures (reimbursable)	8001-Prevention - Consolidated Grant	0
2020-Administrative Cost (reimbursable)	2501-IOP - General	1,921.00
2020-Administrative Cost (reimbursable)	3001-CBT	3,979.00
2020-Administrative Cost (reimbursable)	4001-Intervention - ADSAP	3,841.00
2020-Administrative Cost (reimbursable)	5501-Intervention - SciP	1,235.00
2020-Administrative Cost (reimbursable)	8001-Prevention - Consolidated Grant	2,743.00
2025-Administrative Cost (non-reimbursable)	2501-IOP - General	0
2025-Administrative Cost (non-reimbursable)	3001-CBT	0

Monthly Expenditure Report

Beaufort County Alcohol & Drug Abuse Department

Reporting for Fiscal Period: July, 2014

<i>Expense Code & Description</i>	<i>Cost Center Code & Description</i>	<i>Total Spent</i>
2025-Administrative Cost (non-reimbursable)	4001-Intervention - ADSAP	0
2025-Administrative Cost (non-reimbursable)	5501-Intervention - SciP	0
2025-Administrative Cost (non-reimbursable)	8001-Prevention - Consolidated Grant	0
2050-Other Expenditures (non-reimbursable)-1001	2501-IOP - General	0
2050-Other Expenditures (non-reimbursable)-1001	3001-CBT	0
2050-Other Expenditures (non-reimbursable)-1001	4001-Intervention - ADSAP	0
2050-Other Expenditures (non-reimbursable)-1001	5501-Intervention - SciP	0
2050-Other Expenditures (non-reimbursable)-1001	8001-Prevention - Consolidated Grant	0
Total:		92,622.00

Monthly Revenue Report

Beaufort County Alcohol & Drug Abuse Department

Reporting for Fiscal Period: July, 2014

<i>Revenue Code & Description</i>	<i>Cost Center Code & Description</i>	<i>Special Contract Code & Description</i>	<i>Collected</i>	<i>Charged</i>
0700-Donations	8103-Prevention - Other (Non DAOD		0	0
1801-Minibottle	2501-IOP - General		0	0
1801-Minibottle	3001-CBT		0	0
1801-Minibottle	4001-Intervention - ADSAP		0	0
1801-Minibottle	5501-Intervention - SciP		0	0
1801-Minibottle	8001-Prevention - Consolidated Gran		0	0
1802-County Appropriations	2501-IOP - General		4,667.00	0
1802-County Appropriations	3001-CBT		9,667.00	0
1802-County Appropriations	4001-Intervention - ADSAP		9,333.00	0
1802-County Appropriations	5501-Intervention - SciP		3,000.00	0
1802-County Appropriations	8001-Prevention - Consolidated Gran		6,666.00	0
1803-Consolidated Grant	3001-CBT		0	0
1803-Consolidated Grant	5501-Intervention - SciP		0	0
1803-Consolidated Grant	8001-Prevention - Consolidated Gran		0	0
1804-Employee Salary Supplement (COLA)	2501-IOP - General		3,423.51	0
1804-Employee Salary Supplement (COLA)	3001-CBT		6,390.58	0
1804-Employee Salary Supplement (COLA)	4001-Intervention - ADSAP		6,162.35	0
1804-Employee Salary Supplement (COLA)	5501-Intervention - SciP		2,510.59	0
1804-Employee Salary Supplement (COLA)	8001-Prevention - Consolidated Gran		4,336.47	0
1805-State Block Grant	4001-Intervention - ADSAP		4,415.64	0
1808-Medicaid	3001-CBT		0	0
1813-Consolidated Grant (Federal Dollars)	3001-CBT		0	0
1813-Consolidated Grant (Federal Dollars)	4001-Intervention - ADSAP		0	0
1813-Consolidated Grant (Federal Dollars)	8001-Prevention - Consolidated Gran		0	0
1819-Omega Continuing Care	5501-Intervention - SciP		0	0
1825-Youth Prevention Initiative	8503-Prevention - Youth Prevention I		0	0
1830-Other State	9001-Other - Project Not Categorized		0	0
1840-Other Local	8103-Prevention - Other (Non DAOD		0	0
1840-Other Local	9001-Other - Project Not Categorized		0	0
1844-School District	8103-Prevention - Other (Non DAOD		0	0
3113-Outpatient Fees	3001-CBT		1,815.00	0
3115-Alcohol Education Program (AEP)	3001-CBT		725.00	0
3115-Alcohol Education Program (AEP)	8103-Prevention - Other (Non DAOD		50.00	0
3130-ADSAP Fees	4001-Intervention - ADSAP		11,006.00	0
3131-OBI / PTI Fees	3801-OBI Outpatient Services (Level		800.00	0
Totals:			74,968.14	0

Beaufort County Alcohol & Drug Abuse Department Operating Budget - FY14

<u>Object Code/Description</u>	<u>Admin</u> 24010011	<u>ADSAP</u> 24020011	<u>SciP</u> 24030011	<u>CBT</u> 24040011	<u>Prev/Ed</u> 24050011	<u>IOP</u> 24070011	<u>Drug Court</u> 24350011	<u>Totals</u>
Personnel Services								
50020 Salaries	124,080	110,109	38,330	286,195	128,955	106,873	0	794,542
50100 Employer Benefits	51,800	47,581	15,838	121,482	53,017	48,153	0	337,871
Total Personnel	175,880	157,690	54,168	407,677	181,972	155,026	0	1,132,413
Purchased Services								
51010 Printing	750	250		200	250			1450
51030 Postage	2,000							2,000
51050 Telephone	650						700	1,350
51110 Maint. Contracts	12,250							12,250
51120 Equipment Repairs	100							100
51140 Equipment Rentals	2,750							2,750
51150 Office Space Rentals					500			500
51160 Professional Services	15,000	17,000	7,000	27,000	7,500	4,000		77,500
51300 Garage Repairs & Maint.	2,500							2,500
51310 - Books, Subs, Member	5,250	850	700	2,800	525	675		10,800
51320 Mtg, Conf & Tuition	1,500	400	500	3,000	5,500	750	700	12,350
51490 A/D Special Projects					7,500			7,500
51500 Vehicle Insurance	2,300							2,300
51520 Med/Prof Liability Ins.	2,300							2,300
Supplies								
52010 Supplies	8,000	200	364	500	200	800	17,100	27,164
52020 Data Processing Suplies	500							500
52350 Audio/Ed & Train. Aids		11,250	350	500	1,000	400		13,500
52500 Fuels & Lubricants	3,100							3,100
52600 Minor Office Equipment	500							500
52610 Data Processing Equipment	1,800							1,800
Vehicle Purchase								
Total Operating	\$61,250	\$29,950	\$8,914	\$34,000	\$22,975	\$6,625	\$18,500	182,214
Total Operating & Personnel	\$237,130	\$187,640	\$63,082	\$441,677	\$204,947	\$161,651	\$18,500	\$1,314,627

DAODAS:		SUBGRANTEE/RECIPIENT:	
South Carolina Department of Alcohol and Other Drug Abuse Services 2414 Bull Street Columbia, South Carolina 29201 Telephone: 803.896.5555		Beaufort County Commission on Alcohol and Drug Abuse 1905 Duke Street Beaufort, South Carolina 29902 Telephone: 843.470.4545	
GRANT PROGRAM:			
This grant award is based on the Subgrantee's County Plan and budget presented to and approved by DAODAS.			
SUBGRANTEE FEDERAL ID NUMBER:		GRANT PERIOD:	
57-6000311		July 1, 2013 – June 30, 2014	
SUBGRANT NUMBER:		REVISION NUMBER:	
BEA-BG-14			
AWARD:		FEDERAL FUNDING SOURCE:	
Federal: \$ 338,587 State: \$ 1,753 Total: \$ 340,340		Substance Abuse Prevention and Treatment Block Grant of the Substance Abuse and Mental Health Services Administration (SAPT BG)	
CATALOG OF FEDERAL DOMESTIC ASSISTANCE NO:		DAODAS CODES:	
SAPT BG = 93.959		S = State Appropriations F = Federal SAPT Block Grant	
SERVICES:			
<u>STATEWIDE BASE SERVICES</u>			
<input checked="" type="checkbox"/> Traditional Outpatient <input checked="" type="checkbox"/> Alcohol and Drug Safety Action Program (ADSAP) <input checked="" type="checkbox"/> Youth and Adolescent Services <input checked="" type="checkbox"/> Primary Prevention <input checked="" type="checkbox"/> Gambling Services			
SUBGRANTEE'S ACCEPTANCE:			
In consideration of this grant award, the Subgrantee named above agrees to perform all services selected above and carry out all provisions set forth in the following articles and incorporated herein by reference: Special Conditions, Detailed Award Page, Deliverables, and Governing Terms. The undersigned hereby certifies that he/she has read and understands all provisions of this grant award and hereby warrants that he/she has the authority to bind the above named Subgrantee to all requirements herein.			
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 40%;"> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <p style="text-align: center;"><i>Signature of Authorized Agent</i></p> <hr style="border: 0; border-top: 1px solid black; margin-top: 20px;"/> <p style="text-align: center;"><i>Title of Authorized Agent</i></p> </div> <div style="width: 40%; text-align: right;"> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <p style="text-align: center;"><i>Date</i></p> </div> </div>			

**FY 14 DAODAS BLOCK GRANT AWARD
- BASE SERVICES -**

Beaufort County Commission on Alcohol and Drug Abuse

BASE SERVICES				
<i>Restricted</i>		<i>Federal</i>	<i>State</i>	<i>Total</i>
3001-30xx	Outpatient - TB Testing (Outpatient-Tr)	1,356	0	1,356
3001-30xx	Outpatient - Adolescent	31,000	0	31,000
5501	Adolescent Intervention Services (INT-ADOL)	0	1,753	1,753
8001	Primary Prevention/Education Program (PREV/CG)	<u>47,384</u>	<u>0</u>	<u>47,384</u>
	Total Restricted Dollars	79,740	1,753	81,493
 <i>Other</i>				
3001-30xx	Traditional Outpatient Services - (Outpatient-Tr)	191,840	0	191,840
4001	Alcohol and Drug Safety Action Program - (INT-ADSAP)	29,007	0	29,007
8001	Primary Prevention/Education Program (PREV/CG)	<u>38,000</u>	<u>0</u>	<u>38,000</u>
	Total Non-Restricted Dollars	258,847	0	258,847
	 Total Federal Funds	 <u>338,587</u>		
	 Total State Funds		 <u>1,753</u>	
	 Total Base Services Award			 <u>\$340,340</u>

Boyne, Bud

From: Laura Stuckey - BHSA <bhsa@capconsc.com>
Sent: Wednesday, August 14, 2013 5:28 PM
To: bhsamembership@capconsc.com
Subject: [bhsamembership] Molina Healthcare / MCO Credentialing Packet - MCO Information
Attachments: F-SCS-MCO_Ancillary_Contracting_Checklist_v1_02-13-2013_APPVD-FINAL.pdf; Provider Roster_001.pdf; F_SCS_MCO_Combined Substitute W9 and EFT Enrollment Form_v1_02-15-2013_APPVD-FINAL.pdf; F_SCS_MCO_Ownership Disclosure Information_V1_02-15-2013_APPVD-FINAL.pdf; F_SCS-MCO EDI Enrollment Forms_v1_01-25-2013_APPVD-FINAL.pdf; Credentialing Application.pdf

Importance: High

Good afternoon everyone.

Attached you will find information for yet another MCO, this one is Molina Healthcare. They are taking over this part of South Carolina Solutions and therefore will be someone we need to work with.

Attached are the items that need to be completed for Molina.

1. The Ancillary Agreement – for the Facility Itself – This is in BHSA legal at this point and will be sent under separate email.
2. The Provider Roster – for the Physicians affiliated with the Facility
3. Credentialing Application for those Physicians who may NOT have a CAQH
4. W9/ EFT Authorization form
5. Ownership Disclosures
6. EDI

Please be sure to send these to Abby Wilson (awilson@radac.org) and to Laura Stuckey(bhsa@capconsc.com) to that we can ensure what we send to Molina is correct. If you have questions please feel free to call me at 803.252.7004 or 803.760.0536.

Lastly, I did want to give you all an update on the number of MCOs in SC, who they are and where we are in the process. We've completed Select Health, CBA (BlueChoice) and Absolute Total Care. We are in process with Wellcare and attached is Molina. Advicare is coming soon. Once we get through these we will be done with the MCOs (hopefully). We will then need to concentrate on the plans through the federal exchange.

1. WellCare (taking over United HealthCare and Carolina Medical Homes membership)
2. Molina (taking over SC Solutions membership)
3. Advicare (taking over the Palmetto Physician Connections membership)
4. Select Health
5. BlueChoice Medicaid
6. Absolute Total Care

If you have any questions please feel free to give me a call.

Laura Stuckey | Executive Director

061713 BCADAD MINUTES

June 17, 2013

The BCADAD held its bi-monthly board meeting on Monday, June 17, 2013 at the Beaufort Office at 9:30 AM.

Present were: Bette Goettle, Sally Hitchcock, John Coaxum, Charles Hammel and Chuck Najaka

Absent were: Fran Kenney, Linda Hoffman

Finance: No Representative from Finance

The meeting was opened by the Board Chairwoman, Bette Goettle. Mrs. Goettle presented the Old Minutes for review. Charles Hammel moved to accept the Old Minutes as written and John Coaxum seconded. The motion passed with a unanimous vote. The Agenda was the next item to be reviewed. John Coaxum moved to accept the Agenda as presented and Charles Hammel seconded. The motion passed with a unanimous vote to approve the Agenda as written.

At this time, the meeting was turned over to the Director, Mr. Boyne. Mr. Boyne began with the April Revenue Report. The April revenue was stated to be \$58,000 with May revenue at \$209,000. Mr. Boyne stated that the Third Quarter State monies and Excise Tax income had been received. The April Expense report indicated that the April expenses were routine for this time of year and that the expenses for May 2013 were higher due to employee salaries. Mr. Boyne stated that fee collections were still going strong from third party fees from Offender Based Intervention, ADSAP, and other client fee for services fees. Mr. Boyne said that there would be a grant of three million coming into the 301 system to help with the purchase of the new Electronic Health Record program. He also stated that Beaufort County had proposed an additional \$50,000 for Drug and Alcohol and he felt that those funds were set aside to continue our ongoing Drug Court program. He announced that it costs about \$25,000 to do the Drug Court program and we have about \$16,000 left of the original \$100,000 that was set aside for this program. Mr. Boyne added that the Solicitor has a new program, the Multijurisdictional Juvenile Drug Court which will address juveniles with drug and alcohol and severe behavior issues. Mr. Boyne continued by saying that we are going to be fine financially speaking. Mr. Boyne added that he will report to the Board after the third and final reading of the budget, which will be the last Monday in June.

Mr. Boyne introduced a Resolution Letter, a Statement of Support for the BCADAD, to the Board. Mr. Boyne also stated that we will have another CARF Accreditation team coming sometime between March and April 2014. Bette Goettle moved that the Resolution Letter be accepted, Sally Hitchcock seconded and the motion passed with a unanimous vote. Mrs. Goettle, the Board Chair signed off on the Resolution Letter.

At this time, Mr. Boyne gave a copy of the amended Bylaws to the Board. The Board reviewed and John Coaxum moved to accept the amended Bylaws, Chuck Najaka seconded and all remaining Board members concurred.

Mr. Boyne then passed out a Board Survey. He stated that one is done yearly and asked that each Board member complete and hand in the survey and stressed that comments are very welcomed. He also stated that one item that is not on the Agenda due to the fact that he just received information on it was an E-Training Package. This is a new system on desktops that will allow certain core training and advanced training on over 2,000 training events. He continued by stating that this will result in a strong savings reduction in travel, lodging and other related expenditures for trainings. This E-Training Package is priced by the seat plus 10% (22 to 24 seats) @ a cost of 2.25 per month per employee, plus you get a monthly feed out of each staff member and their hours.

Mr. Boyne stated that this concluded his presentation. There was no New Business or Old Business to present. At this time, Chuck Najaka moved to adjourn the Board Meeting, Sally Hitchcock seconded and all Board members present concurred.

Mr. Boyne announced that Mr. Morris Campbell would like to attend our next Board meeting depending upon his schedule. The next meeting will be in Bluffton on Monday, August 19, 2014 at 9:30 AM.