

MINUTES

Beaufort County Airports Board

June 20, 2024 | 1:30 pm | Meeting called to order by Chairman Chris Butler

ATTENDANCE

Present: Howard Ackerman, Chris Butler, Anne Esposito, Mark Bailey, Thomas Sheahan, Nick Mesenburg, Rich Sells, Jim Starnes, Leslie Adlam Flory and Brian Turrisi

Absent: David Nelems

County Staff: Jon Rembold, Airports Director; Stephen Parry, Deputy Airports Director; Eric Townsend, Airport Manager; and Rocio Rexrode, Administrative Specialist.

Beaufort County Council Liaison: Thomas Reitz

Hilton Head Island Town Council Liaison:

Public: Judy Elder, Talbert, Bright and Ellington, Inc. and Derek Roth, Signature Aviation

AGENDA ADOPTION

Rich Sells made a motion to adopt the June 20, 2024, BCAB meeting agenda. Jim Starnes seconded the motion. All were in favor and the motion passed.

APPROVAL OF MINUTES

James Starnes made a motion to approve the April 25, 2024, BCAB meeting minutes. Howard Ackerman seconded the motion. All were in favor and the motion passed.

PUBLIC COMMENT

There were no Public Comments

DIRECTOR'S REPORT

- **DEPARTMENT UPDATE:**

New Staff—Kenneth “Treye” Rogers: Rembold informed that ARW has a new staff member. Rembold mentioned that Treye was hired for a full-time position as the Line Supervisor, who will lead the team (four part-time staff) in the public-facing area of the airport to provide better service.

Southern End Squad School: Rembold mentioned that Joe Galasso attended the squad school held in Spartanburg, SC. He mentioned that Galasso went to two back-to-back schools, which is good for Joe because he is relatively new to the fire service. Rembold said that Galasso has been doing a lot of training. Rembold stated that a big focus is getting the ARFF team real active training.

VBIED Detection Course: Rembold mentioned that Craig Weber attended the Vehicle-Borne

Improvised Explosive Device (VBIED) Detection course in Savannah, GA. Rembold said that inspecting vehicles that come into the ramp area from the outside is part of the staff's duties and responsibilities, And this type of training is helpful in keeping everybody in an anti-terrorism and security mindset.

Tunnel to Towers: Rembold mentioned that Chief Bobby Davidson and David Lilly participated in the Tunnel to Towers golf tournament. He remarked that the Airport is a sponsor of the tournament, and having ARFF staff participate in the event is good exposure. He assured that HXD will continue to be part of this great cause.

ARW Monument Sign: Rembold mentioned that the new monument sign at ARW was delivered and installed. He observed that this was the first time a monument sign had been installed at ARW. He affirmed that the sign looks great and helps present the airport well.

ARW Parking Lot Resurfacing: Rembold informed that the parking lot was crack-sealed, and a protective coating was applied to the entire area. He said the parking lot was restriped so it is easy to see the lines and parking spots were numbered. He mentioned that now it is a one-way parking lot with diagonal parking.

ARW Planter Boxes: Rembold mentioned that ARW staff members Eric and Marlene took it upon themselves to replace the plant material in the planter boxes. Rembold stated that the planters look fantastic and expressed appreciation for the work performed.

HXD Airport Ambassadors Program: Rembold mentioned that the Ambassador's Program has kicked off for the summertime. He added that they had a great training luncheon, and five Board members are Airport Ambassadors. He expressed appreciation for each one who is volunteering and thanked the Ambassadors.

- **TERMINAL IMPROVEMENT PROJECT UPDATES:**

Rembold reported that the surface slabs were completed. He mentioned that the work was done at night so the concrete trucks coming into the island would not get stuck in traffic. He said that the entrance road through the terminal facility is being worked on. He mentioned that there are some minor disruptions to traffic in front of the terminal because a lane has to be temporarily closed from time to time. Rembold informed the artwork (Delta's branding and island scene) has been installed on the temporary wall, and the parking kiosks were moved inside the terminal.

- **AIRPORTS' BUSINESS UPDATE:**

Save the Date:

- Beaufort Water Festival (Jul 12-21) - Rembold mentioned that the ARW is an Admiral Sponsor and that there is an opportunity to volunteer and/or become a sponsor.
- Business After Hours (Sep 12) - Rembold said ARW will be hosting this event and that sponsorships are welcome.

- Flying Frog 5K Race (Oct 12) - Rembold stated that the ARW is once again hosting/sponsoring this event and that sponsorships are welcomed.
- South Carolina Breakfast Club (Nov 17) - Rembold informed ARW will be hosting this event.

FAA ADO Meetings: Rembold reported that Airport staff met with FAA officials and reviewed the Capital Improvement Projects Lists. He said FAA staff offered suggestions on different ways to sequence the various projects and take advantage of funding. Rembold stated that it was a beneficial meeting. He said that the FAA staff had a tour of both airports.

FAA Part 139 Inspection: Rembold stated that the inspection will take place at the end of July. He assured airport staff has been hard at work all year to be ready.

Contracts/Agreements: Rembold explained that many of the agreements and contracts are coming to the end of their extensions, and they will need to go back through the approval process, which starts with BCAB. He noted that in the next 3-4 months the BCAB would have the opportunity to review them.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS – ACTION ITEMS

1. GRANT ACCEPTANCE - RECOMMENDATION TO ACCEPT FAA BIL GRANT IN THE AMOUNT OF \$2,993,835 FOR HXD TAXIWAY “F” PAVEMENT REHABILITATION

Jim Starnes made a motion to approve the recommendation to accept the FAA BIL grant in the amount of \$2,993,835 for HXD Taxiway “F” Pavement Rehabilitation. Brian Turrisi seconded the motion. All were in favor and the motion passed.

2. GRANT ACCEPTANCE - RECOMMENDATION TO ACCEPT FAA GRANT IN THE AMOUNT OF \$137,209 FOR HXD AIRFIELD DRAINAGE IMPROVEMENTS

Jim Starnes made a motion to approve the recommendation to accept the FAA grant in the amount of \$137,209 for HXD Airfield Drainage Improvements. Rich Sells seconded the motion. All were in favor and the motion passed.

3. GRANT ACCEPTANCE - RECOMMENDATION TO ACCEPT FAA BIL ATP GRANT IN THE AMOUNT OF \$5,000,000 FOR HXD TERMINAL IMPROVEMENTS

Rich Sells made a motion to approve the recommendation to accept the FAA BIL ATP grant in the amount of \$5,000,000 for HXD Terminal Improvements. Nick Mesenburg seconded the motion. All were in favor and the motion passed.

4. COMMERCIAL OPERATING AGREEMENT - RECOMMENDATION TO APPROVE A NON-TENANT COMMERCIAL OPERATING AGREEMENT BETWEEN BEAUFORT COUNTY AND CONSTANT AVIATION

Brian Turrisi made a motion to approve the recommendation to approve the Non-tenant Commercial Operating agreement between Beaufort County and Constant Aviation. Howard Ackerman seconded the motion. All were in favor and the motion passed.

COMMITTEE REPORTS

CHAIRMAN UPDATE:

Chris Butler recognized and thanked Howard Ackerman for his service as chairman of the BCAB.

1. Finance Committee

Members: Howard Ackerman (Chair), Chris Butler, Tom Sheahan, and Brian Turrisi.

The Committee had nothing new to report this month. They will keep the board informed of any new developments.

2. Communications and Marketing Committee

Members: Anne Esposito (Chair), Howard Ackerman, and Leslie Adlam Flory.

The Committee had nothing new to report this month. They will keep the board informed of any new developments.

Leslie Flory suggested selling custom bricks for a pathway at the HXD terminal

3. Passenger Service Committee

Members: Leslie Adlam Flory (Chair), David Nelems, Jim Starnes, and Tom Sheahan

Leslie informed that the Ambassadors Program is fully functional and working well.

4. ARW Facilities Use and Improvement Committee

Members: Jim Starnes (Chair), Chris Butler, Mark Bailey, David Nelems, and Nick Mesenburg

Jim Starnes mentioned that a hangars meeting is in the works.

5. The HHI Airport Improvement Committee (HXD)

Members: Brian Turrisi (Chair), Howard Ackerman, Rich Sells, Chris Butler, and Anne Esposito

The Committee had nothing new to report this month. They will keep the board informed of any new developments.

PUBLIC COMMENT

There were no Public Comments.

ADJOURNMENT

The motion to adjourn the public portion of the meeting was made at 2:20 p.m. It passed unanimously.

NEXT MEETING

July 18, 2024 | 1:30 pm

Town of Hilton Head Island, 1 Town Center Ct., Hilton Head Island, SC 29928