

# MINUTES

## Beaufort County Airports Board

---

April 25, 2024 | 1:30 pm | Meeting called to order by Chairman Howard Ackerman

---

### ATTENDANCE

---

**Present:** Howard Ackerman, Chris Butler, Anne Esposito, Mark Bailey, Thomas Sheahan, David Nelems, Rich Sells, Jim Starnes, Leslie Adlam Flory and Brian Turrisi

**Absent:** Nick Mesenburg

**County Staff:** Jon Rembold, Airports Director; Stephen Parry, Deputy Airports Director; Eric Townsend, Airport Manager; Brian Cronin, Airports Finance Manager; and Rocio Rexrode, Administrative Specialist.

**Beaufort County Council Liaison:** Thomas Reitz

**Hilton Head Island Town Council Liaison:** David Ames

**Public:** Judy Elder, Talbert, Bright and Ellington, Inc. and Chris Eversmann, SCAC;

---

### AGENDA ADOPTION

---

Rich Sells made a motion to adopt the April 25, 2024, BCAB meeting agenda. Brian Turrisi seconded the motion. All were in favor and the motion passed.

---

### APPROVAL OF MINUTES

---

Leslie Adlam Flory made a motion to approve the March 21, 2024, BCAB meeting minutes. Chris Butler seconded the motion. All were in favor and the motion passed.

---

### PUBLIC COMMENT

---

There were no Public Comments

---

### DIRECTOR'S REPORT

---

Jon Rembold introduced Chris Eversmann, SCAC Director of Airport Development. Rembold mentioned that it is Aviation Week, and Chris has been visiting various airports around the state.

Rembold invited Chris to say a few words.

Chris Evermann said that he was glad to be back in Beaufort County. He mentioned the last time he visited the County was in the 2008/2009 timeframe, and seeing the progress made and the level of funding being extended to the two airports is tremendous. He assured that the State is a project partner and is here to help. He stated that he looks forward to continuing to work with everyone, building relationships, and doing great things for the Lowcountry.

Rembold added that there was a conversation regarding the need to implement a continuing education program to meet and learn from the local planning departments to better understand their ordinances and to educate the planning departments to better understand the needs of the airports.

- a. **Airports Budget – FY2025:** Brian Cronin provided a detailed presentation of the proposed budget, including Grants revenue.

It was stated that both airports are doing well financially.

Cronin mentioned that he will prepare financial statements for the end of FY2024, and quarterly reports starting in FY2025.

- **DEPARTMENT UPDATE:**

**RBC Heritage Presented by Boeing:** Rembold remarked that it was an exciting event and a fantastic investment of marketing funds. He shared that many folks have approached him to express that seeing the Airport represented at the tournament was good. He said the branding was noticed and was great publicity.

**ASOS School:** Rembold mentioned that Dan Neeson attended an advanced operations course --Airport Safety Operations Specialist (ASOS) School in Buffalo, NY.

**Chamber Leadership 2024 Class Airport Tour:** Rembold mentioned that six leadership class members had an opportunity to tour the Tower and ride in one of the ARFF firetrucks.

**Terminal Improvement Project Updates:** Rembold reported that the project is progressing smoothly, and the weather has been favorable for the most part. He informed that the canopies on the front of the building have been removed, the roof has been repaired, and it looks like nothing was ever there. He said the final pour of the footers has been completed. He said the next step is to build some of the blocks; then, steel will come in, and vertical construction will start soon after.

Rembold said that Steve Parry and he visit the site almost daily to check on the progress.

- **AIRPORTS' BUSINESS UPDATE:**

**House Bill 5310:** Rembold noted that between the last meeting and this meeting, he asked the Board members to email and write letters to the Delegates in Columbia about House Bill 5310. He said this bill would have decimated funding for the SCAA and, in turn, affect funding for the South Carolina airports and South Carolina's economic development. He informed that the bill was successfully stopped for this session.

- **SJBC:** Rembold stated that there is a 4 million dollar line item in the SC budget that the Senate sent to the House for the relocation of St. James Baptist Church. Rembold said he has been in touch with the Delegation, and they know how important it is for this line item to remain in the budget. He encouraged the Board members to contact Bill Herbkersman and let him know how important it is for this line item to stay in the Budget.

Rembold added that, to his knowledge, the SJBC project started in 1975.

He said the plan is to relocate the little schoolhouse to the new site but not the church itself because it's not a historical building.

- **HXD Hangar Locks:** Rembold informed that the HXD hangar locks will be replaced, and the hangar tenants will receive master/do not copy keys with strict rules.

---

## **UNFINISHED BUSINESS**

---

There was no Unfinished Business.

---

## **NEW BUSINESS – ACTION ITEMS**

---

### **1. ELECTION OF OFFICERS – CHAIR AND VICE-CHAIR.**

**CHAIR:** Rich Sells nominated Chris Butler as the BCAB Chair. Leslie Adlam Flory seconded the motion. All were in favor and the motion passed.

**VICE-CHAIR:** Chris Butler made a motion to nominate Jim Starnes as the BCAB Vice-chair. Brian Turrisi seconded the motion. All were in favor and the motion passed.

### **2. RECOMMENDATION TO APPROVE AIRPORTS DEPARTMENT FY2025 PROPOSED BUDGET**

Rich Sells made a motion to approve the recommendation to approve the Airports Department FY2025 Proposed Budget. Anne Esposito seconded the motion. All were in favor and the motion passed.

---

## **COMMITTEE REPORTS**

---

### **1. Finance Committee**

Members: Howard Ackerman (Chair), Chris Butler, Tom Sheahan, and Brian Turrisi.

The Committee had nothing new to report this month. They will keep the board informed of any new developments.

### **2. Communications and Marketing Committee**

Members: Anne Esposito (Chair), Howard Ackerman, and Leslie Adlam Flory.

The Committee had nothing new to report this month. They will keep the board informed of any new developments.

### **3. Passenger Service Committee**

Members: Leslie Adlam Flory (Chair), David Nelems, Jim Starnes, and Tom Sheahan

Leslie informed us that the Ambassadors Program will start in June. She thanked the Board members who have volunteered in the past and asked for additional volunteers. She said there would be a training session at the end of May.

### **4. ARW Facilities Use and Improvement Committee**

Members: Chris Butler (Chair), Mark Bailey, David Nelems, Jim Starnes, and Nick Mesenburg

The Committee had nothing new to report this month. They will keep the board informed of any new developments.

### **5. The HHI Airport Improvement Committee (HXD)**

Members: Brian Turrisi (Chair), Howard Ackerman, Rich Sells, Chris Butler, and Anne Esposito

The Committee had nothing new to report this month. They will keep the board informed of any new developments.

**LEO UPDATE:** Rembold explained that the Sheriff's Office will provide 56 hours of security per week (8 hours/7 days per week), which will be augmented with private security. He mentioned that it is an amendment to the Airport Security Plan, so it has to get approved by the TSA.

---

#### **PUBLIC COMMENT**

---

There were no Public Comments.

---

#### **ADJOURNMENT**

---

The motion to adjourn the public portion of the meeting was made at 2:36 p.m. It passed unanimously.

---

#### **NEXT MEETING**

---

May 23, 2024 | 1:30 pm

Town of Hilton Head Island, 1 Town Center Ct., Hilton Head Island, SC 29928

# Fiscal Year 2025 Budget Review



**HILTON HEAD ISLAND**

— AIRPORT —



**BEAUFORT EXECUTIVE**

A I R P O R T

32-24-43.8° N \* 80-38-3.675° W

## Hilton Head Island Airport (HXD)

### Fiscal Year 2025 Proposed Budget vs. Fiscal Year 2024 Budget

Revenue	FY2025 Proposed Budget	FY2024 Budget	Increase/(Decrease)
Intergovernmental	\$230,000	\$512,730	(\$282,730)
Charges for Services	4,517,630	3,718,043	799,587
Miscellaneous	<u>80,000</u>	<u>71,234</u>	<u>8,766</u>
<b>Total Revenue</b>	<b>4,827,630</b>	<b>4,302,007</b>	<b>525,623</b>
Expense			
Personnel	1,485,400	1,512,976	(27,576)
Purchases	2,095,300	1,958,228	137,072
Supplies	47,000	49,272	(2,272)
Debt	52,300	56,000	(3,700)
Capital Outlay	585,830	260,000	325,830
Local Grant Match	160,000	160,531	(531)
General Contingency	-	-	-
Depreciation Expense	401,800	305,000	96,800
Transfer out	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Expense</b>	<b><u>4,827,630</u></b>	<b><u>4,302,007</u></b>	<b><u>525,623</u></b>
<b>Total Revenues vs. Expense Budget</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>

## Beaufort Executive Airport (ARW)

### Fiscal Year 2025 Proposed Budget vs. Fiscal Year 2024 Budget

Revenue	FY2025 Proposed Budget	FY2024 Budget	Increase/(Decrease)
Charges for Services	\$996,600	\$939,038	\$57,562
Miscellaneous	216,700	195,500	21,200
Transfers In	<u>1,433,200</u>	<u>1,466,500</u>	<u>(33,300)</u>
<b>Total Revenue</b>	<b>2,646,500</b>	<b>2,601,038</b>	<b>45,462</b>
Expense			
Personnel	274,203	274,203	-
Purchases	182,100	164,835	17,265
Supplies	10,797	9,000	1,797
Capital Outlay	1,433,200	1,466,500	(33,300)
General Contingency	-	-	-
Purchases - Enterprise	701,200	632,500	68,700
Depreciation Expense	<u>45,000</u>	<u>54,000</u>	<u>(9,000)</u>
<b>Total Expense</b>	<b><u>2,646,500</u></b>	<b><u>2,601,038</u></b>	<b><u>45,462</u></b>
<b>Total Revenues vs. Expense Budget</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>

# HXD Airport Grants

## Fiscal Year 2025 Proposed Budget vs. Fiscal Year 2024 Budget

<b>Revenue</b>	<b>FY2025 Proposed Budget</b>	<b>FY2024 Budget</b>	<b>Increase/(Decrease)</b>
FAA Grant Revenue	\$21,106,352	\$24,005,249	(\$2,898,897)
SCAC Grant Revenue	<u>16,806,586</u>	<u>16,128,044</u>	<u>678,542</u>
<b>Total Revenue</b>	<b>37,912,938</b>	<b>40,133,293</b>	<b>(2,220,355)</b>
<b>Expense</b>			
Grant Expenditures	<u>37,912,938</u>	<u>40,133,293</u>	<u>(2,220,355)</u>
<b>Total Expense</b>	<b><u>37,912,938</u></b>	<b><u>40,133,293</u></b>	<b><u>(2,220,355)</u></b>
<b>Total Revenues vs. Expense Budget</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>



## HXD Federal Grant Summary

Grant Name	Date Awarded	Award Amount	Remaining Award Amount
SCASDP (Small Community Air Service Development Program)	9/15/2023	\$ 250,000	\$ 209,859
Grant 53-Federal Contract Tower (FCT) Project	9/22/2023	273,045	273,045
Grant 51-Airport Rescue Grant Offer	12/27/2021	1,900,312	1,663,376
Grant 50-Terminal Expansion II	9/7/2022	11,626,638	11,626,638
Grant 49-Airport Coronavirus Response Grant Program	3/21/2021	1,392,897	9,530
Grant 47-Airport Improvement Program-Taxiway Strengthening	9/9/2021	1,233,622	215,653
Grant 46-Commercial Apron Expansion	9/3/2020	5,301,583	849,577
Grant 45-Airport Improvement Project	7/13/2020	<u>10,000,000</u>	<u>6,258,674</u>
<b>Total</b>		<b>\$ 31,978,097</b>	<b>\$ 21,106,352</b>

## HXD State Grant and Entitlement Summary

Grant Name	Date Awarded	Award Amount	Remaining Award Amount
SCAC 23-025-Taxiway F Strengthening/Exec Air Land Acquisition	8/15/2023	\$ 378,044	\$ 378,044
SCAC 24-001-Lighted Sign Panel Replacement	TBD	29,440	29,440
SCAC Legislative Entitlement	1/15/2024	1,000,000	1,000,000
Terminal Construction Project	4/14/2024	12,000,000	12,000,000
SCAC 23-019-Terminal Construction Project	4/14/2023	3,000,000	2,907,339
SCAC Entitlement 22-023	7/1/2023	750,000	241,763
SCAC Entitlement 2025	TBD	<u>250,000</u>	<u>250,000</u>
<b>Total</b>		<b>\$ 17,407,484</b>	<b>\$ 16,806,586</b>

## Beaufort Executive Airport Grants

### Fiscal Year 2025 Proposed Budget vs. Fiscal Year 2024 Budget

<b>Revenue</b>	<b>FY2025 Proposed Budget</b>	<b>FY2024 Budget</b>	<b>Increase/(Decrease)</b>
FAA Grant Revenue	\$192,480	\$288,345	(\$95,865)
SCAC Grant Revenue	74,999	-	74,999
<b>Total Revenue</b>	267,479	288,345	(20,866)
<b>Expense</b>			
Grant Expenditures	267,479	288,345	(20,866)
<b>Total Expense</b>	267,479	288,345	(20,866)
<b>Total Revenues vs. Expense Budget</b>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

### ARW Federal Grant Summary

Grant Name	Date Awarded	Award Amount	Remaining Award Amount
Grant 18-Airport Rescue Offer	1/25/2022	\$ 32,000	\$ 498
Grant 17-Airport Improvement Program	8/15/2022	<u>260,917</u>	<u>191,982</u>
	<b>Total</b>	<b>\$ 292,917</b>	<b>\$ 192,480</b>

## ARW State Grant and Entitlement Summary

Grant Name	Date Awarded	Award Amount	Remaining Award Amount
SCAC 23-025-Taxiway F Strengthening/Exec Air Land Acquisition	1/13/2023	\$ 14,495	\$ 10,665
SCAC Entitlement 2025	10/24/2022	<u>112,500</u>	<u>64,334</u>
<b>Total</b>		<b>\$ 126,995</b>	<b>\$ 74,999</b>