

AGENDA
AIRPORTS BOARD
Thursday February 15, 2018
1:30 p.m.

Beaufort County Government Building, County Council Chambers

NO AUDIO/VIDEO WILL BE AVAILABLE AT THE HILTON HEAD ISLAND LIBRARY

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF JANUARY MINUTES
4. PUBLIC COMMENT - Limited to Three Minutes Each Person
5. AIRPORT UPDATES – Jon Rembold
6. DIRECTOR’S REPORT - Jon Rembold
7. NEW BUSINESS - Jon Rembold
 - Air Service Development Consultant Recommendation
 - Annual Budgets
8. UNFINISHED BUSINESS - Jon Rembold
9. PUBLIC COMMENT - Limited to Three Minutes Each Person
10. FUTURE MEETINGS

Airports Board: The next meeting will be held on Thursday, March 15, 2018, 1:30 pm at the Town of Hilton Head, Council Chambers.

ADJOURNMENT



AIRPORTS BOARD

January 18, 2018

The electronic and print media were duly notified in
Accordance with the State Freedom of Information Act

Notification: To view video of full discussion of this meeting please visit
http://beaufort.granicus.com/ViewPublisher.php?view_id=2

The Airports Board met on Thursday, January 18, at 1:30 p.m. at the Town of Hilton Head, Council Chambers. Chairman Sells called the meeting to order and led the attendees in the Pledge of Allegiance.

ATTENDANCE

Airports Board Members: Rich Sells, Anne Esposito, Leslie Adlam, Greg Viventi, Jim Buckley, Lex Brown, Howard Ackerman and Barry Wilbur (Absent: Blakely Williams, Dan Ahern and Wally Wallace)

County Staff: Jon Rembold, Airports Director; Renee' M. Ford, Airports Administrative Assistant; Stu Rodman, County Council and Steve Fobes, County Council. Town Council - Mayor David Bennett and Mrs. Terri Bennett. Public: Judy Elder - Talbert, Bright and Ellington.

MOTION TO ACCEPT MINUTES

Motion: It was moved by Ms. Adlam seconded by Mr. Ackerman that the November 16, 2017 meeting minutes be approved. The vote was FOR – Rich Sells, Anne Esposito, Leslie Adlam, Greg Viventi, Jim Buckley, Lex Brown, Howard Ackerman and Barry Wilbur. AGAINST – None. ABSENT – Blakely Williams, Dan Ahern and Wally Wallace. **MOTION PASSED.**

PUBLIC COMMENTS – None

AIRPORT PROJECT UPDATES

LADY'S ISLAND PROJECT UPDATE

RW 7 OBSTRUCTION REMOVAL PROJECT:

Mr. Rembold stated the contractor received Notice to Proceed; contractor will start February 2018. Timeline is 60 days.

WEATHER IMPACTS – Due to the ice storm, ARW was closed for two days (January 3 -4); runway re-opened Friday, January 5th.

BAA CHRISTMAS PARTY – Beaufort Aviation Association sponsored a Christmas party for the community. Approximately 40 to 50 people (children & adults) attended. Provided opportunity for the community to get an inside look of ARW.

Charts were displayed for AvGas, Jet A sales and aircraft operations. It was noted, the counters were inoperable due to hurricane Irma; September - December numbers were unavailable.

HILTON HEAD PROJECT UPDATE

WEATHER IMPACTS – Due to the ice storm, HXD was closed for three days (January 3 -5); runway re-opened Friday afternoon, January 5.

Small Community Air Service Development Grant – Mr. Rembold stated the grant was submitted mid-December; Department of Transportation is evaluating the grant.

RW21 Obstruction Removal – Mr. Rembold stated the county is awaiting the signed easement. Tree removal should take place in approximately one (1) month.

Requests for Qualifications – There are two (2) RFQs: 1) Air Service Development; received several proposal, under review. 2) Airport Security Upgrade – to support the planned security enhancements at HXD.

Runway Extension Area Prepared for Asphalt – The asphalt project was delayed due to, weather, holiday and company closure for several weeks. **EMAS installation will follow the completion of the asphalt.** EMAS, itself, is approximately 200 ft. long and 400 ft. from end of runway.

RW3 PROJECT UPDATE – Contractors installed sediment and erosion control; cleared and prepared perimeter; and staged materials. The property acquisitions should be completed (contract signed) in a few weeks.

Mr. Rembold stated the project for the 5,000 ft. runway extension, is expected to be completed by June 1st, 2018 including EMAS installation.

Charts displayed for AvGas, Jet A sales, Total Aircraft Operations and Enplanements/Deplanements.

DIRECTOR'S REPORT

FAA is reviewing capital Improvement Projects Lists; March is the expected timeline for FAA to finalize the list.

HXD had **Homeschool Student Tour** the Airport. A big “Thank You” to Leslie and Howard for volunteering and familiarize the students on aviation. Howard brought his plane out for the students to explore. Kudos to both!

Mr. John O’Toole, is the new **Beaufort County Economic Development Executive Director.** His primary responsibility is the expand/attract businesses to Beaufort County.

On December 19, 2017, Town Council awarded \$100,000, ATAX funds to Hilton Head Island airport with the condition Beaufort County Council grant \$200,000. The funds are to support airport campus improvements.

This is Greg Viventi’s last meeting as a member of the board. All staff and fellow board members thanked Greg for all of his work and for his enthusiastic support of our airports.

NEW BUSINESS

WORK AUTHORIZATION – ARW work authorization for design and bidding of airfield electrical improvement. Judy Elder, TB&E, provided additional details.

BACKGROUND, BCAB reviewed Work Authorization 17-04 for ARW prior to the meeting. The work authorization is for engineering and planning services for preparation, design, and bidding of the contract drawings for the proposed Airfield Electrical Rehabilitation (Runway/Taxiway Edge Lights, PAPI's, REIL's, Wind Sock, Signs, Lighting Vault), in accordance with Master Contract.

MOTION: It was moved by Mr. Brown and seconded by Mr. Buckley to forward Work Authorization to the Finance Committee for their information. The vote was FOR – Rich Sells, Anne Esposito, Leslie Adlam, Lex Brown, Greg Viventi, Jim Buckley, Howard Ackerman and Barry Wilbur. AGAINST – None. ABSENT – Blakely Williams, Dan Ahern and Wally Wallace. **MOTION PASSED.**

UNFINISHED BUSINESS – None

PUBLIC COMMENTS – None

FUTURE MEETINGS

The next meeting will be held February 15, 2018, 1:30pm, Beaufort County Government Building, County Council Chamber.

ADJOURNMENT – 2:07 PM

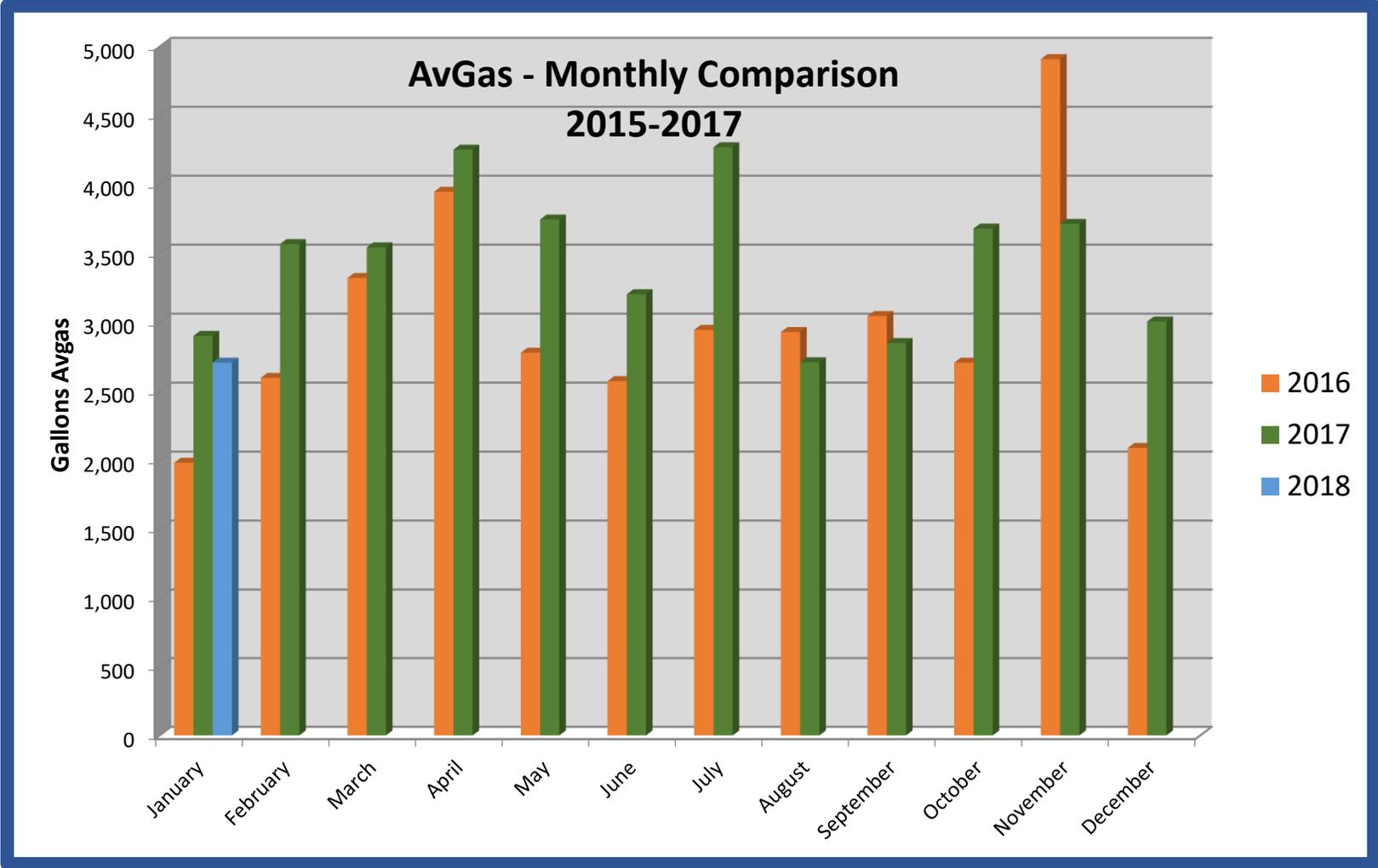
ARW FUEL OPS

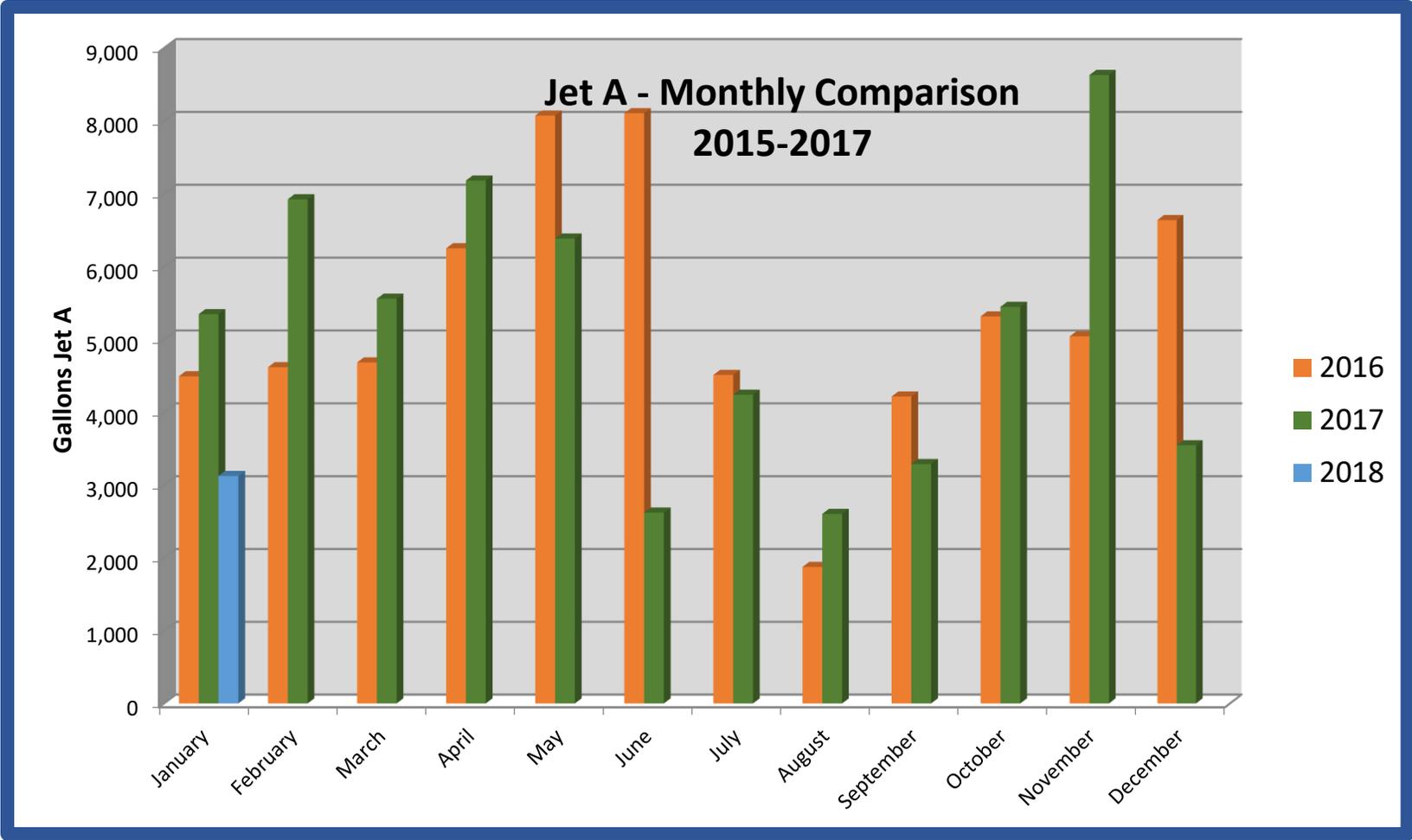
| | Avgas | Jet A | Total Flow | Total Flight Ops |
|-------------|-------|-------|------------|------------------|
| 2018 | | | | |
| January | 2,708 | 3,126 | 5,834 | |
| February | | | | |
| March | | | | |
| April | | | | |
| May | | | | |
| June | | | | |
| July | | | | |
| August | | | | |
| September | | | | |
| October | | | | |
| November | | | | |
| December | | | | |
| 2015 Total | 2,708 | 3,126 | 5,834 | 0 |

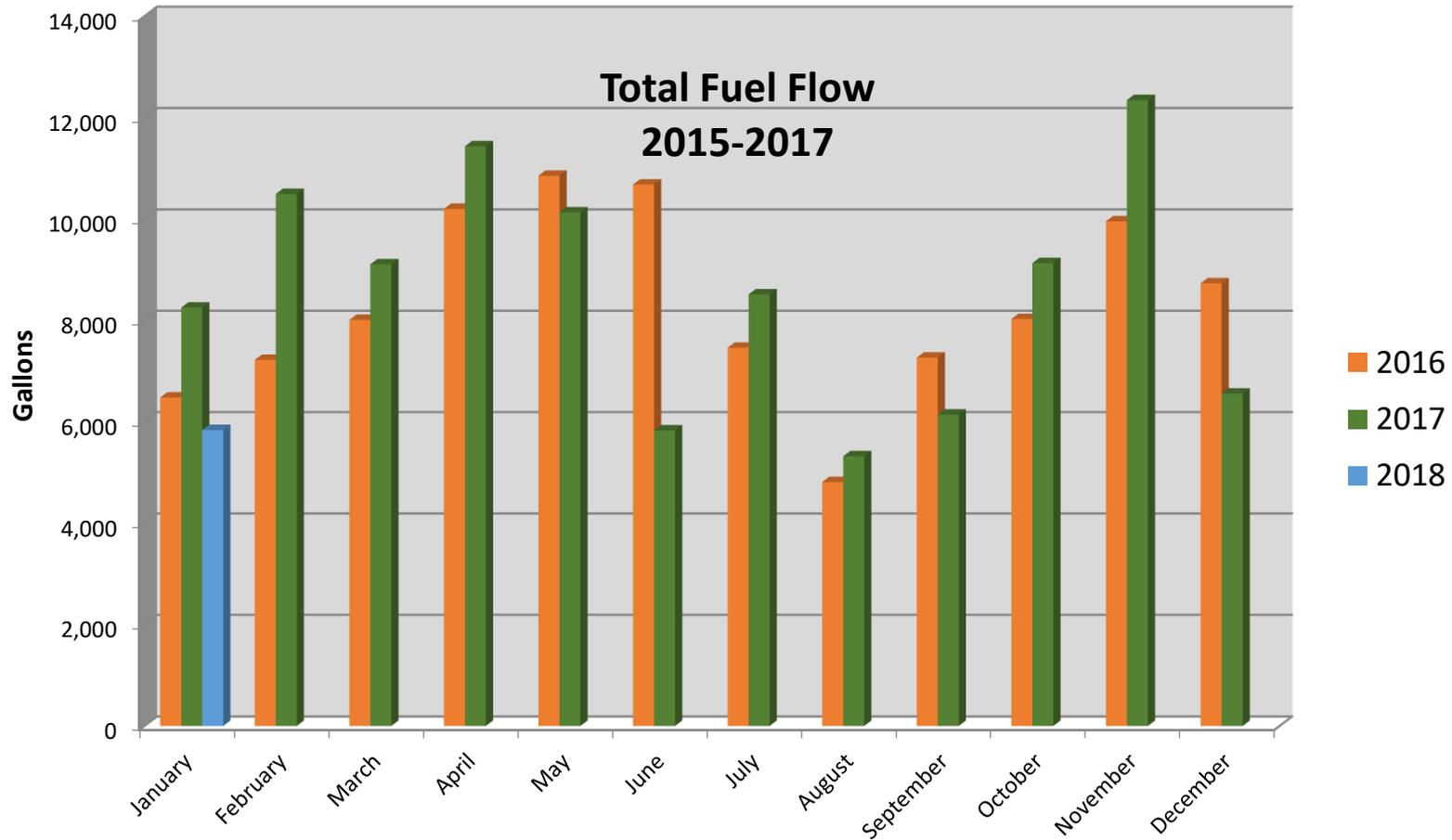
| | Avgas | Jet A | Total Flow | Total Flight Ops |
|-------------|--------|--------|------------|------------------|
| 2017 | | | | |
| January | 2,902 | 5,347 | 8,249 | 1,744 |
| February | 3,568 | 6,924 | 10,492 | 2,110 |
| March | 3,544 | 5,559 | 9,103 | 2,023 |
| April | 4,252 | 7,181 | 11,433 | 2,285 |
| May | 3,746 | 6,384 | 10,130 | 2,105 |
| June | 3,204 | 2,623 | 5,827 | 1,253 |
| July | 4,270 | 4,241 | 8,511 | 1,729 |
| August | 2,711 | 2,605 | 5,316 | 1,202 |
| September | 2,850 | 3,289 | 6,139 | ** Unk |
| October | 3,680 | 5,447 | 9,127 | ** Unk |
| November | 3,714 | 8,630 | 12,344 | ** Unk |
| December | 3,006 | 3,547 | 6,553 | ** Unk |
| 2017 Total | 41,447 | 61,777 | 103,224 | 14,451 |

| | Avgas | Jet A | Total Flow | Total Flight Ops |
|-------------|--------|--------|------------|------------------|
| 2016 | | | | |
| January | 1,982 | 4,494 | 6,476 | 1,274 |
| February | 2,598 | 4,619 | 7,217 | 1,679 |
| March | 3,322 | 4,684 | 8,006 | 1,766 |
| April | 3,947 | 6,251 | 10,198 | 2,134 |
| May | 2,780 | 8,072 | 10,852 | 2,177 |
| June | 2,574 | 8,105 | 10,679 | 2,198 |
| July | 2,946 | 4,513 | 7,459 | 1,694 |
| August | 2,930 | 1,877 | 4,807 | 1,082 |
| September | 3,046 | 4,217 | 7,263 | 1,805 |
| October | 2,708 | 5,316 | 8,024 | 1,910 |
| November | 4,909 | 5,043 | 9,952 | 2,042 |
| December | 2,090 | 6,638 | 8,728 | 1,882 |
| 2016 Total | 35,832 | 63,829 | 99,661 | 21,643 |

(NOTE: ** Unknown. Counters are inoperable due to Hurricane Irma)

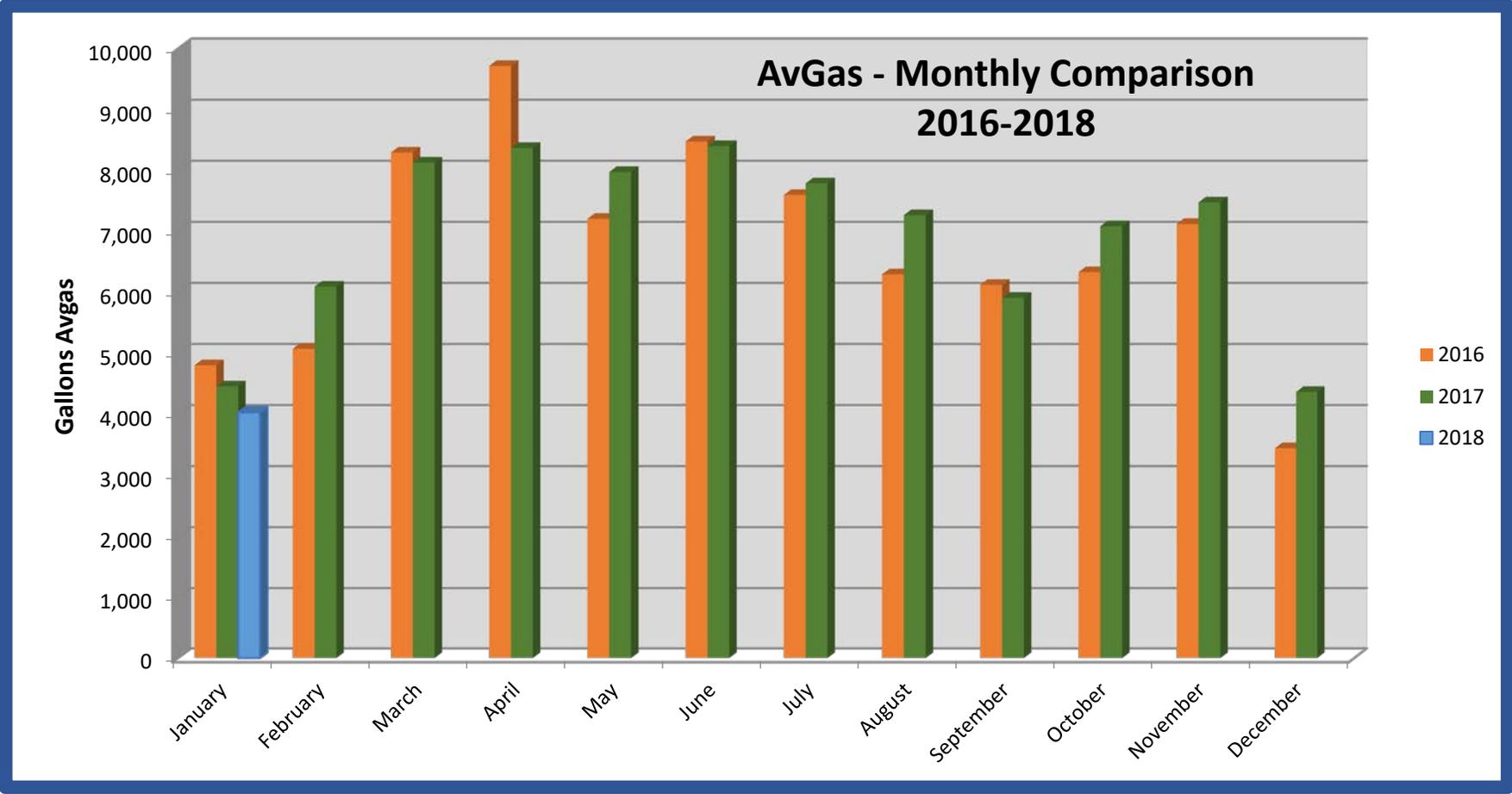




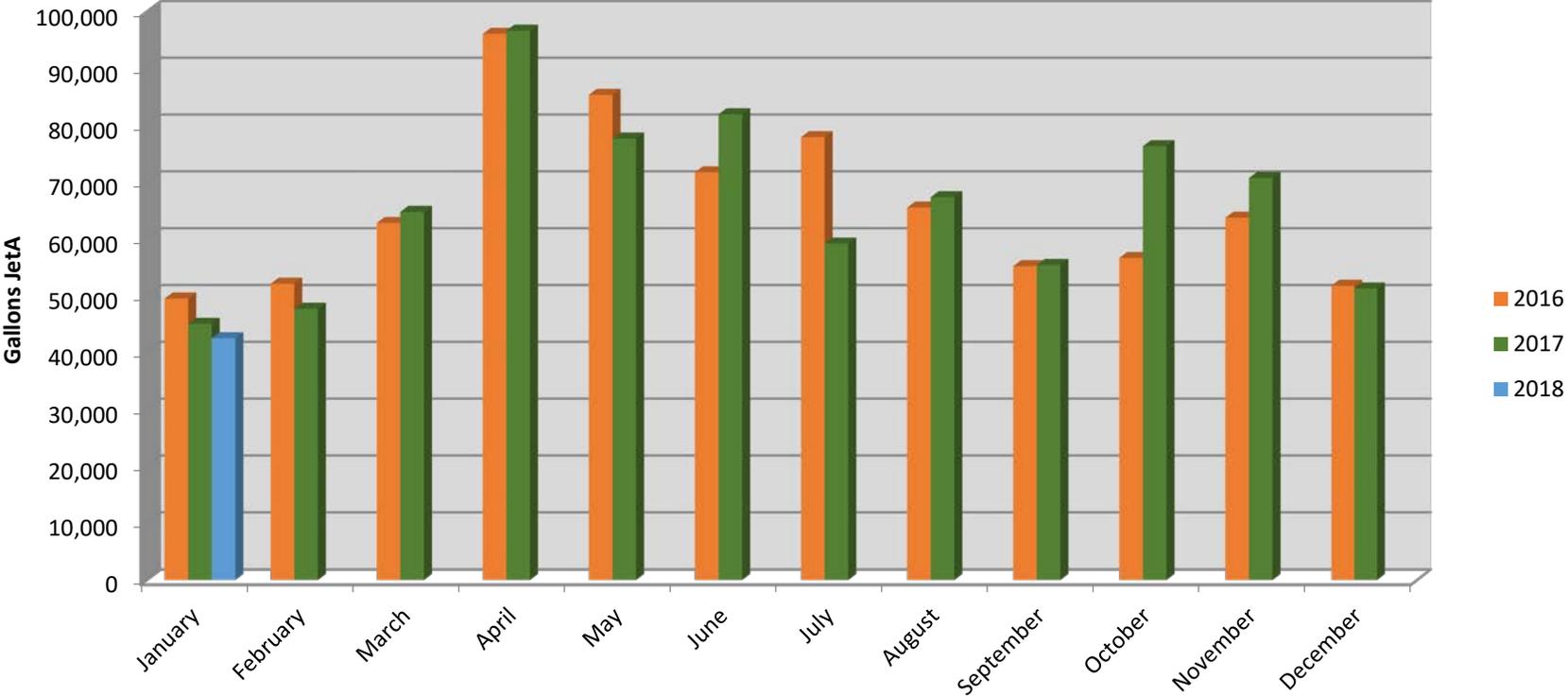


HXD FUEL OPS

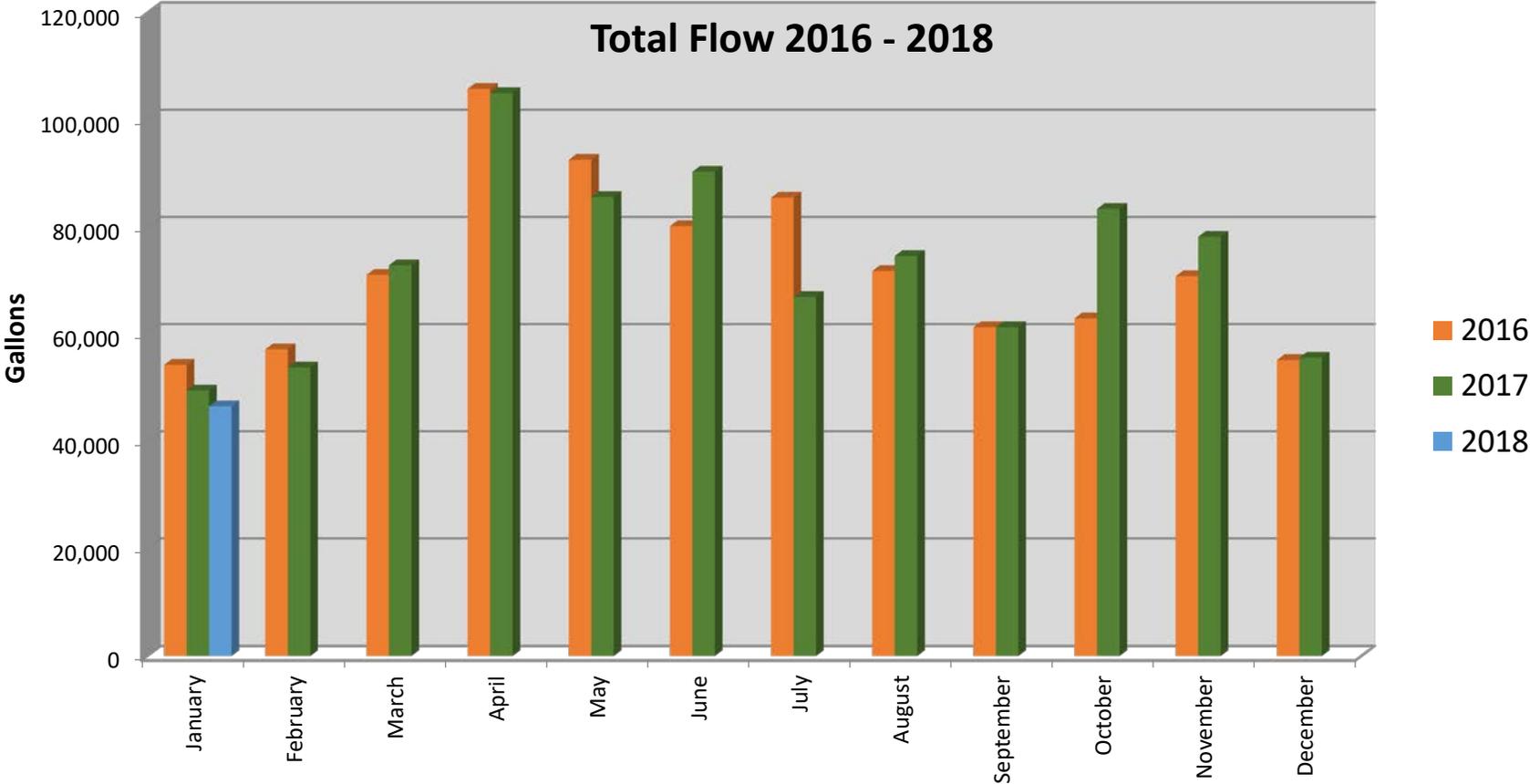
| | Avgas | Jet A | Total Flow | | Avgas | Jet A | Total Flow | | Avgas | Jet A | Total Flow |
|-------------------|--------------|---------------|---------------|-------------------|---------------|----------------|----------------|-------------------|---------------|----------------|----------------|
| 2018 | | | | 2017 | | | | 2016 | | | |
| January | 4,041 | 42,497 | 46,538 | January | 4,467 | 45,026 | 49,493 | January | 4,813 | 49,489 | 54,302 |
| February | | | | February | 6,099 | 47,695 | 53,794 | February | 5,082 | 52,104 | 57,186 |
| March | | | | March | 8,133 | 64,731 | 72,864 | March | 8,296 | 62,786 | 71,082 |
| April | | | | April | 8,371 | 96,634 | 105,005 | April | 9,714 | 96,077 | 105,791 |
| May | | | | May | 7,977 | 77,640 | 85,617 | May | 7,211 | 85,347 | 92,558 |
| June | | | | June | 8,402 | 81,923 | 90,325 | June | 8,476 | 71,700 | 80,176 |
| July | | | | July | 7,791 | 59,155 | 66,946 | July | 7,602 | 77,893 | 85,495 |
| August | | | | August | 7,271 | 67,324 | 74,595 | August | 6,301 | 65,499 | 71,800 |
| September | | | | September | 5,917 | 55,400 | 61,317 | September | 6,130 | 55,190 | 61,320 |
| October | | | | October | 7,089 | 76,303 | 83,392 | October | 6,338 | 56,624 | 62,962 |
| November | | | | November | 7,480 | 70,708 | 78,188 | November | 7,127 | 63,711 | 70,838 |
| December | | | | December | 4,376 | 51,252 | 55,628 | December | 3,455 | 51,740 | 55,195 |
| 2018 Total | 4,041 | 42,497 | 46,538 | 2017 Total | 83,373 | 793,791 | 877,164 | 2016 Total | 80,545 | 788,160 | 868,705 |



Jet A - Monthly Comparison 2016 - 2018



Total Flow 2016 - 2018



| ITINERATE | | | LOCAL | | | | | | | | | YTD Total |
|--------------------|--------------|---------------|------------|--------------|------------|---------------|---------------|---------------|--------------|------------|---------------|-----------|
| TOWER | AIR TAXI | GA | MILITARY | LOCAL GA | LOCAL MI | VFR | IFR | Total | After Hrs. G | After Hrs. | Total Ops | Ops |
| January | 321 | 1,041 | 19 | 132 | 21 | 765 | 769 | 1,534 | 0 | 0 | 1,534 | 1,534 |
| February | | | | | | | | 0 | | | | 1,534 |
| March | | | | | | | | 0 | | | | 1,534 |
| April | | | | | | | | 0 | | | | 1,534 |
| May | | | | | | | | 0 | | | | 1,534 |
| June | | | | | | | | 0 | | | | 1,534 |
| July | | | | | | | | 0 | | | | 1,534 |
| August | | | | | | | | 0 | | | | 1,534 |
| September | | | | | | | | 0 | | | | 1,534 |
| October | | | | | | | | 0 | | | | 1,534 |
| November | | | | | | | | 0 | | | | 1,534 |
| December | | | | | | | | 0 | | | | 1,534 |
| TOTALS 2018 | 321 | 1,041 | 19 | 132 | 21 | 765 | 769 | 1,534 | 0 | 0 | 1,534 | |
| ITINERATE | | | LOCAL | | | | | | | | | YTD Total |
| TOWER | AIR TAXI | GA | MILITARY | LOCAL GA | LOCAL MI | VFR | IFR | Total | After Hrs. G | After Hrs. | Total Ops | Ops |
| January | 308 | 1,154 | 18 | 200 | 92 | 984 | 788 | 1,772 | 65 | 3 | 1,840 | 1,840 |
| February | 367 | 1,666 | 42 | 256 | 72 | 1,358 | 1,045 | 2,403 | 83 | 0 | 2,486 | 4,326 |
| March | 448 | 1,902 | 24 | 312 | 22 | 1,206 | 1,503 | 2,709 | 96 | 0 | 2,805 | 7,131 |
| April | 636 | 2,163 | 20 | 172 | 20 | 1,372 | 1,638 | 3,010 | 0 | 0 | 3,010 | 10,141 |
| May | 548 | 2,073 | 28 | 334 | 8 | 1,590 | 1,401 | 2,991 | 0 | 0 | 2,991 | 13,132 |
| June | 525 | 2,190 | 40 | 194 | 34 | 1,316 | 1,667 | 2,983 | 0 | 2 | 2,985 | 16,117 |
| July | 463 | 2,360 | 17 | 204 | 30 | 1,853 | 1,221 | 3,074 | 0 | 0 | 3,074 | 19,191 |
| August | 412 | 2,075 | 9 | 254 | 18 | 1,329 | 1,456 | 2,785 | 0 | 0 | 2,785 | 21,976 |
| September | 383 | 1,500 | 18 | 146 | 4 | 1,003 | 1,048 | 2,051 | 0 | 0 | 2,051 | 24,027 |
| October | 453 | 1,753 | 30 | 75 | 30 | 988 | 1,352 | 2,340 | 0 | 0 | 2,340 | 26,367 |
| November | 436 | 1,741 | 39 | 100 | 6 | 1,138 | 1,184 | 2,322 | 0 | 0 | 2,322 | 28,689 |
| December | 346 | 1,260 | 32 | 231 | 26 | 1,013 | 882 | 1,895 | 0 | 0 | 1,895 | 30,584 |
| TOTALS 2017 | 5,325 | 21,837 | 317 | 2,478 | 362 | 15,150 | 15,185 | 30,335 | 244 | 5 | 30,584 | |

