



AGENDA
AIRPORTS BOARD
Thursday, July 21, 2016
1:30 p.m.

Beaufort County Government Building, County Council Chambers

NO AUDIO/VIDEO WILL BE AVAILABLE AT THE HILTON HEAD ISLAND LIBRARY

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MOTION TO ACCEPT July 21, 2016 AGENDA
4. MOTION TO ACCEPT May19, 2016 MINUTES ([backup](#))
5. PUBLIC COMMENT - Limited to Three Minutes Each Person
6. LADY'S ISLAND AIRPORT REPORT – Jon Rembold ([backup](#))
7. HILTON HEAD ISLAND AIRPORT REPORT – Jon Rembold ([backup](#))
8. PROJECT SCHEDULE UPDATE – Jon Rembold & Pat Turney
9. DIRECTOR'S REPORT - Jon Rembold
10. NEW BUSINESS
 - Recommendation of Contract Award for Beaufort County Airport Runway 7 Approach Tree Obstruction Removal Project
11. UNFINISHED BUSINESS:
12. PUBLIC COMMENT - Limited to Three Minutes Each Person
13. FUTURE MEETINGS

Airports Board: The next meeting will be held on Thursday, August 18, 2016 at 1:30 pm at Town of Hilton Head Island, Council Chambers.



ADJOURNMENT



AIRPORTS BOARD

May 19, 2016

The electronic and print media were duly notified in
Accordance with the State Freedom of Information Act

Notification: To view video of full discussion of this meeting please visit
http://beaufort.granicus.com/ViewPublisher.php?view_id=2

The Airports Board met on Thursday, May 19, 2016 at 1:30 p.m. in the Council Chambers at the Town of Hilton Head Island. Chairman Wallace called the meeting to order and led the attendees in the Pledge of Allegiance.

ATTENDANCE

Airports Board Members: Rich Sells, Jim Buckley, Dan Ahern, Wally Wallace, Will Dopp, Anne Esposito and Gerry Costa (Absent: Greg Viventi, Leslie Adlam and Blakely Williams).

County Staff: Jon Rembold, Airports Director; Renee' Ford, Administrative Assistant; Thomas Keavney, Beaufort County Attorney; Rick Caporale, County Councilman.

Public: Judy Elder - Talbert, Bright and Ellington; Residents: Howard Ackerman, Jerry Burris, Jerry Burns, Joe Zimmerman; Signature Flight Support – Chip French and Mike Peery; Chet Williams – Chester C. Williams Law Office.

MOTION TO ACCEPT AGENDA

Motion: It was moved by Mr. Dopp, seconded by Ms. Eposito that the May 19, 2016 agenda be approved. The vote was: FOR – Rich Sells, Jim Buckley, Dan Ahern, Wally Wallace, Will Dopp, Anne Esposito and Gerry Costa. AGAINST – None. ABSENT: Greg Viventi, Leslie Adlam and Blakely Williams. MOTION PASSED.

MOTION TO ACCEPT MINUTES

Motion: It was moved by Ms. Esposito, seconded by Mr. Ahern that the April 21, 2016 minutes be approved. The vote was: FOR – Rich Sells, Jim Buckley, Dan Ahern, Wally Wallace, Will Dopp, Anne Esposito and Gerry Costa. AGAINST – None. ABSENT: Greg Viventi, Leslie Adlam and Blakely Williams. MOTION PASSED.

PUBLIC COMMENTS – Mr. Howard Ackerman, resident of Hilton Head Island and hangar tenant. Mr. Ackerman provided photos of poor landscape maintenance near hangar B12. There has been a lack of maintenance for the past two years. Mr. Ackerman expressed concern of the potential danger the debris could cause.

LADY'S ISLAND AIRPORT REPORT

Mr. Rembold reported on the fuel sales and operations for the Lady's Island Airport for April 2016.

HILTON HEAD ISLAND AIRPORT REPORT

Mr. Rembold gave the fuel sales, tower and operations reports for April 2016. Mr. Sells inquired about the two in flight emergency landing. Mr. Rembold reported they were due to mechanical alerts and the drugs seized at check point were due to confiscating "recreational illegal drugs".

PROJECT SCHEDULE UPDATE

LADY'S ISLAND PROJECT UPDATE

Mr. Rembold provided project updates on RWY 7 on Lady's Island. The Environmental Assessment is in review with the FAA. No comments or questions.

HILTON HEAD PROJECT UPDATE

RWY 21 Obstruction Removal - Mr. Rembold showed several pictures of RWY 21 tree removal at Fort Howell; approximately 75% completed.

Pictures of TWY A + Ramp Replacement – Mr. Rembold gave an updated status on TWY A ramp replacement. Project is coming along as scheduled. Mr. Dopp asked once the ramp was completed would there be more tie-downs. Mr. Rembold confirmed with Mr. French, Signature Flight Support, that there will no increase in additional ramp tie-downs.

RUNWAY 03/21 EXTENSION – Drainage Bid is scheduled for June 2016; apply for grant mid-to-end of summer. If we receive funding early, will be able to award contract and start construction. This will allow us to start the drainage project on the west side of airport. We do accept some off-site drainage on to the airport. It is treated before released. We will have underground chambers to treat the storm water as it travels through the airfield.

FINANCIAL UPDATE

Alicia Holland, Beaufort County Chief Financial Officer, presented a preliminary account thru March 31st, (3rd quarter) 2016 for both airports. Ms. Holland reviewed **Lady's Island** first; revenue at 68% and expenses 63%. In the non-operating revenue (expenses), expenses exceed revenue due to non funded expenses which will be funded by grants later.

Hilton Head Island Airport, revenues is slightly less compare to FY15, due mostly to weather that cause disruption on flights. Expenses are at 97% which includes a \$500,000 expense, an agreement County Council approved, to make payment to Palmetto Hall Plantation in partnership with the Town of Hilton Head. Mr. Sells asked if the funds get reimbursed by the FAA, Ms. Holland response was, no it does not; it was not appropriated.

Ms. Holland clarified FAA grants receivables are not recorded until they cleared the County account.

Mr. Rembold provided a draft FY 2017 budget. It was recommended a few board members to represent each airport to meet with the director to discuss details and develop the final numbers.

DIRECTOR'S REPORT

Mr. Rembold reported Hilton Head Island Airport maintenance received two new/used trucks from transportation department. The old truck will be used as a backup for ARFF.

SEC-AAAE Conference – Mr. Rembold attended the SEC-AAAE Conference, Greenville, SC. It was a good educational conference; a good opportunity to meet other airport directors; learn and trade ideas.

FAA Atlanta – Mr. Rembold, County Administrator and Deputy Administrator went to the Atlanta FAA office. Discussed project list and funding. Funding determines when projects will begin.

June BCAB Meeting – Mr. Rembold will be on leave for the June board meeting. The board voted unanimously to cancel the June 16, 2016 meeting.

NEW BUSINESS – None

UNFINISHED BUSINESS – None

PUBLIC COMMENTS - None

FUTURE MEETINGS

The next Airports Board meeting will be Thursday, July 21, 2016, Beaufort County Government Building, County Council Chambers.

EXECUTIVE SESSION - No action from Executive Session

ADJOURNMENT – 2:20 PM

LADY'S ISLAND AIRPORT OPERATIONS REPORT

		Avgas	Jet A	Total Flow	YTD Total Flow	Total Flight Ops	YTD Flight Ops
2016							
January		1,982	4,494	6,476	6,476	1,274	1,274
February		2,598	4,619	7,217	13,693	1,679	2,953
March		3,322	4,684	8,006	21,699	1,766	4,719
April		3,947	6,251	10,198	31,897	2,134	6,853
May							
June							
July							
August							
September							
October							
November							
December							
2016 Totals		11,849	20,048	31,897		6,853	
2015							
January		2,293	2,086	4,379	4,379	1,122	1,122
February		1,885	3,004	4,889	9,268	1,069	2,191
March		2,460	5,987	8,447	17,715	1,998	4,189
April		3,293	8,846	12,139	29,854	2,349	6,538
May		3,592	6,447	10,039	39,893	2,113	8,651
June		2,076	3,674	5,750	45,643	1,119	9,770
July		3,453	2,177	5,630	51,273	1,043	10,813
August		2,692	3,002	5,694	56,967	1,028	11,841
September		2,233	2,935	5,168	62,135	1,105	12,946
October		3,307	5,277	8,584	70,719	2,010	14,956
November		2,745	5,130	7,875	78,594	1,845	16,801
December		3,271	6,343	9,614	88,208	2,089	18,890
2015 Totals		33,300	54,908	88,208		18,890	
2014							
January		2,370	1,573	3,943	3,943	981	981
February		2,146	2,085	4,231	8,174	968	1,949
March		3,181	4,421	7,602	15,776	1,846	3,795
April		3,097	4,803	7,900	23,676	1,916	5,711
May		3,415	3,837	7,252	30,928	1,710	7,421
June		2,022	2,721	4,743	35,671	1,042	8,463
July		2,884	3,252	6,136	41,807	1,294	9,757
August		2,165	3,692	5,857	47,664	1,188	10,945

LADY'S ISLAND AIRPORT OPERATIONS REPORT

September		1,980	3,118	5,098	52,762	1,088	12,033
October		3,389	4,940	8,329	61,091	1,974	14,007
November		2,689	5,147	7,836	68,927	1,822	15,829
December		2,187	3,330	5,517	74,444	1,106	16,935
2014 Totals		31,525	42,919	74,444		16,935	
		Avgas	Jet A	Total Flow	YTD Total Flow	Total Flight Ops	YTD Flight Ops

HILTON HEAD ISLAND AIRPORT OPERATIONS REPORT

		Avgas	Jet A	Total Flow	YTD Total Flow
2016					
January		4,813	49,489	54,302	54,302
February		5,082	52,104	57,186	111,488
March		8,296	62,786	71,082	182,570
April		9,714	96,077	105,791	288,361
May		7,211	85,347	92,558	380,919
June		8,476	71,700	80,176	461,095
July					
August					
September					
October					
November					
December					
2016 Totals		43,592	417,503	461,095	
2015					
January		4,850	44,370	49,220	49,220
February		5,513	51,463	56,976	106,196
March		5,694	50,635	56,329	162,525
April		9,728	86,852	96,580	259,105
May		8,408	81,019	89,427	348,532
June		11,763	97,366	109,129	457,661
July		7,059	60,679	67,738	525,399
August		7,984	65,808	73,792	599,191
September		8,446	56,467	64,913	664,104
October		7,434	59,213	66,647	730,751
November		7,433	53,689	61,122	791,873
December		7,375	77,324	84,699	876,572
2015 Totals		91,687	784,885	876,572	

ENPLANEMENTS/DEPLANEMENTS

OCT	10,867	6,672											
NOV	7,934	5,436											
DEC	6,496	3,442											
TOTALS	111,590	78,486	33,211										

Delta Connection/ASA began service March 17, 2007

Delta Connection/ASA suspended service November 30, 2008

Delta Connection/Mesaba began service March 2, 2009

Delta Connection/Mesaba suspended service November 2, 2009

Delta Connection/Mesaba began service March 4, 2010

Delta Connection/Mesaba suspended service November 1, 2010

HXD TOWER REPORT

ITINERATE			LOCAL									YTD Total
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	
January 2016	386	1,367	8	206	30	1,073	924	1,997	186	5	2,188	2,188
February 2016	393	1,490	32	316	48	1,326	953	2,279	166	0	2,445	4,633
March 2016	711	1,856	45	214	76	1,540	1,362	2,902	113	41	3,056	7,689
April 2016	747	1,966	30	218	14	1,402	1,573	2,975	126	44	3,145	10,834
May 2016	569	1,883	24	299	36	1,399	1,412	2,811	126	48	2,985	13,819
June 2016	441	1,996	31	286	42	1,607	1,189	2,796	132	22	2,950	16,769
July 2016												
August 2016												
September 2016												
October 2016												
November 2016												
December 2016												
TOTALS 2016	3,247	10,558	170	1,539	246	8,347	7,413	15,760	849	160	16,769	

ITINERATE			LOCAL									YTD Total
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	
January 2015	485	1,201	26	282	26	1,044	976	2,020	67	8	2,095	2,095
February 2015	408	1,257	16	448	26	1,232	923	2,155	69	14	2,238	4,333
March 2015	449	1,478	41	230	62	1,109	1,151	2,260	173	51	2,484	6,817
April 2015	598	2,010	48	380	58	1,489	1,605	3,094	183	57	3,334	10,151
May 2015	679	2,274	27	466	26	1,839	1,633	3,472	135	57	3,664	13,815
June 2015	520	2,092	19	482	27	1,817	1,323	3,140	224	52	3,416	17,231
July 2015	503	2,337	22	308	20	1,741	1,449	3,190	187	61	3,438	20,669
August 2015	474	1,910	36	400	66	1,800	1,086	2,886	196	58	3,140	23,809
September 2015	425	1,627	13	288	26	1,203	1,176	2,379	156	39	2,574	26,383
October 2015	509	1,786	65	224	60	1,232	1,366	2,598	165	41	2,804	29,187
November 2015	488	1,539	19	249	4	1,076	1,223	2,299	200	43	2,542	31,729
December 2015	340	1,250	14	250	22	1,044	832	1,876	210	9	2,095	33,824
TOTALS 2015	5,878	20,761	346	4,007	423	16,626	14,743	31,369	1,965	490	33,824	

ITINERATE			LOCAL									YTD Total
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	Ops
January 2014	370	1,149	33	101	58	764	947	1,711	19	52	1,782	1,782
February 2014	326	1,131	37	166	28	786	902	1,688	78	40	1,806	3,588
March 2014	635	1,432	40	78	25	825	1,385	2,210	68	53	2,331	5,919
April 2014	753	1,747	25	127	14	983	1,683	2,666	100	56	2,822	8,741
May 2014	729	1,920	24	210	25	1,332	1,576	2,908	66	56	3,030	11,771
June 2014	636	1,878	51	474	106	1,660	1,485	3,145	53	53	3,251	15,022
July 2014	720	1,804	34	411	24	1,391	1,602	2,993	72	51	3,116	18,138
August 2014	773	1,645	27	326	39	1,335	1,474	2,809	82	50	2,941	21,079
September 2014	581	1,276	25	162	48	788	1,304	2,092	82	40	2,214	23,293
October 2014	779	2,112	44	266	48	1,606	1,642	3,248	73	53	3,374	26,667
November 2014	646	1,613	39	247	36	1,228	1,353	2,581	76	26	2,683	29,350
December 2014	528	1,142	31	243	22	938	1,028	1,966	92	20	2,078	31,428
TOTALS 2014	7,476	18,849	410	2,811	473	13,636	16,381	30,017	861	550	31,428	